



**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

33

2. Council Meeting Date:
September 12, 2013

TO: MAYOR & COUNCIL

3. Date Prepared: August 18, 2013

THROUGH: CITY MANAGER

4. Requesting Department: Police

5. SUBJECT: Annual maintenance for the Police Records Management System (RMS)

6. RECOMMENDATION: Recommend approval of the purchase of annual maintenance for the Police RMS from Versaterm, Inc., in an amount not to exceed \$372,000.00.

7. HISTORICAL BACKGROUND/DISCUSSION: The Police Department purchased the Versaterm integrated police records management (RMS), computer aided dispatch (CAD), mobile data computing (MDC), and field reporting (FR) systems with Council approval in March 2010. With the expiration of the initial warranty period, the department needs to provide ongoing maintenance services for the product, which are only available through the vendor in the form of annual maintenance. The maintenance allows for product updates and upgrades, correction of product failures that are not working as intended in accordance with documentation, and support of the product and its interfaces per contract. Services are defined and outlined in Exhibit G, Software Support Agreement, in the March 2010 approved contract.

8. EVALUATION PROCESS: In March 2010, Council approved the purchase of the RMS system from Versaterm, Inc. The purchase included system components for computer aided dispatch (CAD), mobile data computing (MDC) and field reporting (FR) as well as a maintenance agreement that can be renewed annually in subsequent years. Because the system is proprietary, the ongoing maintenance service is available only from Versaterm, Inc. No other vendors are authorized to provide these maintenance services.

9. FINANCIAL IMPLICATIONS: Funds for this purchase are available in account 101-2060-5419, General Fund-Communications-Other Equipment Repair and Maintenance, in an amount not to exceed \$372,000.00.

10. PROPOSED MOTION: Move to approve the purchase of annual maintenance for the Police RMS from Versaterm, Inc., in an amount not to exceed \$372,000.00.

APPROVALS

11. Requesting Department

Bill Edel, Police Technology Manager

12. Department Head

David Neuman, Interim Police Chief

13. Procurement Officer

Carolee Stees, CPPB

14. City Manager

Rich Dlugas